

**MAT116/117 Project Evaluation  
Written Report**

Team

	Earned	Possible
<b>Organization</b>		
Ideas presented in a logical and clear manner		10
Basis for decision is clearly identified		
The report follows the outline provided in class and is organized and presented in a way that is logical and easy to read.		
Conclusion is clearly indicated and backed up with sufficient evidence		
<b>Mathematical Correctness and Clarity</b>		
Team displays an understanding of the business context and correctly interprets computations in that context		40
All variables are clearly defined and proper notation is used throughout.		
All questions in the project are satisfactorily answered and addressed.		
Assumptions are clearly communicated and it is clear in the report when they are being used and why they are important.		
Mathematical computations are correct and clearly explained		
Interpretation of results is correct and complete		
<b>Style</b>		
Writing style is clear, grammatically correct, and business-like.		15
The Format makes the report easy to read.		
Originality and creativity. It should not feel like a class report but like a true business report you think you'd encounter on the job.		
Professionalism - The work has a look, feel, and style that is professional.		
<b>Total</b>		<b>65</b>

**Comments:**

**MAT116/117 Project Evaluation  
Oral Presentations**

Team

Earned      Possible

<b>Mathematical Understanding and Accuracy</b>		15
Mathematical computations are correct and clearly explained		
Interpretation of mathematical results is correct and complete		
Team understands the statement of the problem		
Team understands the data given to them		
Team understands what the mathematics tells them about the solution to the problem		

<b>Answering Questions</b>		10
Team members answer questions adequately		
Team members are able to reason about the impact of changes in parameters of the problem		

<b>Preparedness and Organization</b>		10
Familiarity with project. Everyone knows the project.		
Team has clear reasons for their decision and has presented them clearly.		
Team has made use of available mathematical information.		
Each team member is involved in presentation.		
Team members know their responsibilities in the presentation.		
Team presents ideas in a logical and clear manner.		
PowerPoint presentation is used effectively		
Team members present themselves in a professional manner		
Originality and Creativity		

<b>Total</b>		<b>35</b>
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**Comments:**